

**Admission Application Guidelines for SY 2026**  
Hyogo Prefectural Ashiya International Secondary School

**1. Applicant Eligibility**

To be eligible for application, applicants must meet the following (1)~(3) requirements:

- (1) Applicants must meet one of the following criteria ① or ②.
- ① Will graduate from an elementary or equivalent school in March, 2026.
  - ② If not currently enrolled in an elementary school, must have been born between April 2, 2013 and April 1, 2014.
- (2) Must fall into one of the following categories and is willing to stay all of 6 years
- ① Category ①: Non-Japanese students unfamiliar with the Japanese language and culture, who came to Japan after April 1, 2020 and do not have Japanese nationality.
  - ② Category ②: Japanese returnees from abroad. Children who came back to Japan after April 1, 2020 and had lived abroad with their guardian(s) etc. for 1 year or more continuously.
  - ③ Category ③: Students who understand our school's goals and wish to use their experience to study or live abroad in the future
- (3) Living within the school district with their guardian(s) ("guardian(s)" are person(s) with parental rights or caregiver(s) if there is no one who has parental rights)

**2. The number students to be accepted**

80 students

The breakdown of the number of slots are as follows: 30 for category ①, 30 for category ②, and 20 for category ③.

However, if the number of successful applicants for each category is less than the number of available slots for each category, the number shall be filled by the applicants from other categories.)

**3. The School District**

All districts in Hyogo Prefecture

**4. Application procedures via the online application system**

Complete the following application procedures (1) ~ (4) (application for approval of admission, registration or correction of application information, payment of entrance examination fee, obtaining the examination ticket, confirmation of results, etc.) using the online application system (hereinafter referred to as the "system").

(1) Applicant account registration

Scan the 2D code on the "Access Guide" to access the system and register your applicant account (user ID, email address, etc.).

The period of use is from 16:00 on December 15, 2025 (Mon) to 16:00 on March 31, 2026 (Tue).

※ [If you are applying from outside the prefecture (including overseas)]

① Eligible children

Children who will move to Hyogo Prefecture by April 7, 2026 (Tues), but are residing outside the prefecture (including overseas) at the time of application, or children who are residing in the prefecture but enrolled in an elementary school outside the prefecture, and wish to enroll in our school due to special circumstances.

② Application method, approval deadline

The elementary school principal will contact the Academic Affairs Division of the Prefectural Board of Education Secretariat, then register the applicant account (see (1) above) and complete the admission application approval procedure in the system.

Obtain approval of your application for admission from the secondary school principal via the online system from 16:00 on December 15, 2025 (Mon) to 12:00 on January 7, 2026 (Wed).

③ Proceed to the next procedure (2) onwards.

(2) Register your application information in the system.

Register one account for yourself by creating a new user account on the login screen, and then create your online account "My Page". The information to be registered in the system is as follows:

- ① Elementary School name    ② Class    ③ Student Number    ④ Graduation Date  
④ Graduation Category    ⑥ Name    ⑦ Name in kana letters    ⑧ Presence of non-standard Kanji characters    ⑨ Date of Birth    ⑩ Address    ⑪ Planned Relocation Date  
⑫ Telephone Number    ⑬ Applicant ID    ⑭ Password    ⑮ Guardian Information

(3) Payment of the entrance examination fee

Applicants must select their preferred payment method (credit card, convenience store, or Pay-easy) through the system and pay the application fee of 2,200 yen to proceed with the application approval process by the elementary school principal. Please note that the application fee is non-refundable.

(4) Request from guardian(s) to the elementary school principal

To ensure that the elementary school principal can register the recommendation letter information into the system, the guardian(s) should request the elementary school principal to prepare the recommendation letter (Form 2).

(5) Submit the following documents to your elementary school and have them attach the documents to the school's system to complete the necessary procedures.

The deadline for approval from the elementary school principal is 12:00 on January 14, 2026 (Wed.).

Eligible children	Required documents
All applicants	<input type="checkbox"/> Statement of Reasons for Applying (Form 1) ※ This statement must be written by the applicant themselves and submitted to the principal of the elementary school.
Category ①	<input type="checkbox"/> A copy of your resident registration certificate (or equivalent document) or [for those residing abroad] a document proving your foreign nationality (e.g., a copy of your passport) <input type="checkbox"/> Documents that show your period of residence abroad (such as a copy of your passport)
Category ②	<input type="checkbox"/> Certificate of Overseas Residency (attached form) or [If a Certificate of Overseas Residency cannot be obtained], a copy of the passport showing the period of stay for both the guardian and the applicant
Others	<input type="checkbox"/> Documents required by the principal of this school

※ For instructions on how to operate the system, please refer to the manual on the online application website (<https://www2.hyogo-c.ed.jp/hpe/koko/nyuushi/shutsugan>).

(6) Download the Examination Ticket

Applicants should print their Examination Ticket on standard A4-size paper (regular paper) before the exam date, and bring the printed copy with them on the day of the exam.

## 5. Entrance Examination

(1) Date

February 7, 2026 (Saturday)

(2) Venue

Hyogo Prefectural Ashiya International Secondary School  
 (1-2 Niihama-cho, Ashiya City: 900 meters south of Hanshin Uchide Station)

(3) Agenda

Individual interview and essay

(4) Schedule:

Registration	9:40 – 10:10
Orientation	10:10 ~
Essay	11:00 – 12:00
Lunch Break	
Interview	13:00 ~

(5) Items to Bring

Examination Ticket, pencils (mechanical pencils are allowed), erasers, lunch, and water bottle

## **6. Announcement of Successful Applicants**

To check your results, please log in to the system after 10:00 on February 12, 2026 (Thursday), and check your My Page. We will not respond to inquiries by phone or other means.

## **7. Orientation for successful applicants**

February 12, 2026 (Thursday), 2:00 PM, International Exchange Hall

Parents of successful applicants must attend. Please bring writing materials and indoor shoes.

## **8. Procedures for Successful Applicants**

### **(1) Submission of the "Statement of Intent to Register" (Form 4)**

#### **① Submission period and time**

From February 21, 2026 (Saturday) to February 26, 2026 (Thursday) from 9:00 to 16:30  
(Excluding Sunday and holidays).

#### **② How to submit**

Guardian(s) must submit the "Statement of Intent to Register" (Form 4) along with the examination ticket to the principal of this school. The school will issue the "Certificate of Intent to Enroll" (Form 5) upon receipt.

### **(2) Notification to Local Board of Education**

Guardian(s) must submit the "Proof of Enrollment" to their local Board of Education to notify them of the fact that the applicant will not attend the local junior high school

### **(3) Declining the Acceptance**

If an applicant must decline the acceptance due to unforeseen circumstances (moving because of parent's job, etc.), the school must be given a "Letter of Declining the Admission" (prepared by the parent/guardian) as soon as possible.

## **9. Inquiries regarding online applications**

For information on how to use the system, please contact the following:

Application period: December 15, 2025 (Monday) - March 31, 2026 (Tuesday)

(1) Call Center (Help Desk) Weekdays 9:00-17:00 043-400-3425

(2) Inquiry form available 24 hours a day

Log in to the system login screen or the system, access the link from the menu, and enter your inquiry.

## **10. For other Inquiries**

Our school (Vice-principal)

Phone: 0797-38-2293 (Weekdays 8:30~16:30)